

## (2) Mapping of UoCs for Senior Building Attendant

QF Level	Job Title	Senior Building Attendant		
2	Job Descriptions	Perform security operational duties, handle customer enquiries, complaints and emergency incidents, liaise with the relevant government departments and public services organizations in relation to property management matters, etc.		
		<b>Name of the Specification of Competency Standards, UoCs</b>	<b>Code</b>	<b>Credits</b>
		Carry out security operational work of a building under special circumstances	PMZZEM201A	1.5
		Handle emergency situations following prescribed steps	PMZZEM202A	1.5
		Carry out fire prevention measures in a building	PMZZEM203A	1.5
		Carry out private road control and environmental protection work of a building	PMZZEM206A*	1.5
		Report damages found within the watch boundary of a building	PMZZBM101A	1.5
		Liaise with relevant government departments and public services organizations in dealing with general property management matters	PMZZLW201A*	1.5
		Suggest on workload of each post, manpower and training need	PMZZHR201A	1.5
		Work in accord with colleagues	PMZZHR202A	1.5
		Create a safe work environment of property management	PMZZHR203A	1.5
		Carry out customer services duties in accordance with the need of customers	PMZZHR204A	1.5
			<b>Total</b>	<b>15</b>
		<b>Proposed new areas for formulating new UoCs:</b>		
		➤ Post and replace notices regularly		

**Remarks:** \*The name of the specified UoCs is required to be adjusted or rephrased to describe the relevant competency standards.