

## (4) Mapping of UoCs for Operations Manager (Cleaning)

| QF Level | Job Title        | Operations Manager (Cleaning)  |             |           |
|----------|------------------|--|-------------|-----------|
| 5        | Job Descriptions | Formulate operational and financial strategies on cleaning work of a building including quality performance, occupational safety, cleaning standard, manpower budget, etc. |             |           |
|          |                  | Name of the Specification of Competency Standards, UoCs  | Code        | Credits   |
|          |                  | Formulate and evaluate emergency handling measures   | PMZZEM502A* | 6         |
|          |                  | Formulate and maintain a sound system and effective measures on the safety of the environment  | PMZZEM503A* | 6         |
|          |                  | Plan as a whole on cleaning work of a building   | PMZZEM504A  | 3         |
|          |                  | Write service contract and determine contract terms  | PMZZLW502A* | 9         |
|          |                  | Monitor financial income and expenses  | PMZZFN501A* | 6         |
|          |                  | Lead the team in the provision of quality property management service  | PMZZHR402A* | 3         |
|          |                  | Occupational safety and health management in a property management environment   | PMZZHR403A* | 3         |
|          |                  | Plan on measures for occupational health and safety in a property management environment   | PMZZHR503A* | 6         |
|          |                  | <b>Total</b>   |             | <b>42</b> |
|          |                  | <b>Proposed new areas for formulating new UoCs:</b>  |             |           |
|          |                  | ➤ Monitor and manage overall cleaning operation and financial cleaning budget for the portfolios of buildings.   |             |           |

**Remarks:** \*The name of the specified UoCs is required to be adjusted or rephrased to describe the relevant competency standards.