

**Specification of Competency Standards**  
**for the Logistics Industry**  
**Unit of Competency**

Functional Area - Import/Export Documentation

Title	Co-ordinate goods to bond/dutiable premises
Code	LOCUIE303B
Range	This unit of competency is applicable to logistics service providers. Practitioners should be capable of applying relevant knowledge of cargo transfer to co-ordinate goods to bond premises according to the relevant customs and regulatory requirements (e.g., Dutiable Commodities Ordinance Cap. 109 and its subsidiary regulations).
Level	3
Credit	3 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Possess the cargo transfer knowledge</p> <ul style="list-style-type: none"> <li>• Understand the requirements moving goods to bond/dutiable premises</li> <li>• Understand the relevant regulatory requirements</li> <li>• Understand workplace procedures</li> <li>• Understand the company position, obligation and procedure of handling dutiable cargo transfer and storage</li> <li>• Understand the relevant regulatory requirement of a qualified bonded warehouse</li> <li>• Know about cargo handling and cargo transfer</li> </ul> <p>2. Identify goods for bonding</p> <ul style="list-style-type: none"> <li>• Store dutiable goods in bonded warehouses before the full duty is paid</li> <li>• Ensure the warehouse for the storage of dutiable goods possess a bonded warehouse license which required to ensure safekeeping and accurate recording of the goods in their warehouses</li> <li>• Ensure the validity of the required license to the appointed warehouse</li> <li>• Ensure all related license and registration completed by the appointed warehouse and valid to execute their required tasks and duties</li> </ul> <p>3. Arrange Customs attendance</p> <ul style="list-style-type: none"> <li>• Co-ordinate operation on dutiable goods (Operations in Bond) include marking, repacking, surveying, denaturing and other treatment of dutiable goods</li> <li>• Arrange Customs attendance according to relevant regulatory requirements</li> </ul> <p>4. Co-ordinate the application of permit</p> <ul style="list-style-type: none"> <li>• Identify the types of permit to apply, who to apply, when to apply and how to apply</li> <li>• Co-ordinate with relevant parties to submit relevant document (e.g., Notification of OIB)</li> </ul>
Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> <li>• Capable of identifying goods for bonding;</li> <li>• Capable of arranging Customs attendance; and</li> <li>• Capable of co-ordinating with relevant parties to apply for permit</li> </ul>
Remark	