

Air Freight and Express

Cluster - Title and Code	QF Level	Years of Working Experience and Relevant Experience	UoC Code	UoC Name	QF Credit	Assessment Method	Assessment Fee	
<b>Air Freight &amp; Express</b>								
1	Airfreight Operations Management (Operation) (LOAFAA4S)	4	Six years experience in logistics industry, of which not less than three years in airfreight/express operation management	LOAFOM401A	Determine the suitable aircraft and goods for delivery	9	Interview	\$890
				LOAFOM403A	Handle freight problems caused by delay or cancellation of flights	6		
				LOCUOM409A	Formulate standard operational procedures	6		
				LOCUOM410A	Implement contingency procedures	9		
				LOCUOM411A	Implement financial analysis and cost control	9		
				LOCUOM414A	Establish and maintain relationship with business partners	6		
2	Airfreight Customer Services (LOAFBA2S)	2	Three years experience in logistics industry, of which not less than one year in airfreight/express customer services work	LOAFCN201A	Conduct calculation of logistics related weights and measures, currencies and time zones	3	Written Test	\$550
				LOAFSM203A	Calculate air freight rates	6		
				LOCUCN201A	Apply multimodal transport concept and knowledge	3		
				LOCUSM201A	Maintain, process and use customer information	3		
				LOCUSM203A	Use communication skills to make discussions related to logistics issues	3		
				LOCUSM204A	Use communication skills to communicate internally	3		
				LOCUSM209A	Receive customers	6		
				LOCUSM210A	Present and explain to customers the logistics services offered	6		
				LOCUSM211A	Update customers with latest company news	3		
				LOCUSM212A	Handle customer relations and requests	6		
				LOCUSM213A	Handle cargo tracking for customers	3		
				LOCUSM214A	Use simple Putonghua for business communication with customers	6		
				LOCUSM215A	Use simple English for business communication with customers	6		
LOCUSS202A	Understand dangerous goods and their characteristics	9						
3	Airfreight Customer Services (LOAFBA3S)	3	Five years experience in logistics industry, of which not less than two years in airfreight/express customer services work	LOAFSM203A	Calculate air freight rates	6	Written Test	\$550
				LOAFSM302A	Handle air freight cargo space booking procedures	9		
				LOAFSM306A	Handle enquiries on air freight rate	3		
				LOCUSM309A	Implement customer service management	9		
				LOCUSM312A	Handle and review customer's opinions and complaints about service quality	6		
				LOCUSM313A	Use complicated English for business communication with customers	9		
				LOCUSM314A	Use complicated Putonghua for business communication with customers	9		
4	Airfreight Delivery (LOAFDA1S)	1	One year experience in airfreight/express delivery	LOAFCN101A	Use air freight terms, codes and abbreviations	3	Written Test	\$550
				LOAFCN102A	Know the label, marking and types of and basic packaging requirements for air cargo	3		
				LOAFCT110A	Collect and deliver express items	6		
				LOAFCT201A	Receive & deliver general air cargo	3		
				LOCUSH106A	Handle bulk cargoes manually	3		

Air Freight and Express

Cluster - Title and Code	QF Level	Years of Working Experience and Relevant Experience	UoC Code	UoC Name	QF Credit	Assessment Method	Assessment Fee
5 Air Cargo Handling (Terminal) (LOAFEA2S)	2	Three years experience in logistics industry, of which not less than one year in air cargo handling work in terminal	LOAFCN201A	Conduct calculation of logistics related weights and measures, currencies and time zones	3	Written Test	\$550
			LOAFCT204A	Check aircraft unit load device	3		
			LOAFCT211A	Arrange for air cargo storage	6		
			LOAFCT213A	Check the package, quantity and appearance of air cargo	3		
			LOAFCT214A	Measure the weight and dimensions of air cargo	3		
			LOAFCT215A	Implement break bulk procedures for air cargo	3		
			LOAFCT217A	Implement air cargo consolidation	3		
			LOAFCT220A	Perform repair and maintenance of aircraft unit load device	3		
			LOAFCT221A	Sort air cargo	3		
			LOCUCT201A	Handle temporary imports	3		
			LOCUCT202A	Use general loading and lifting equipment in the logistics industry	6		
			LOCUCT203A	Prepare operational records and data	3		
			LOCUSH201A	Implement safety procedures for manual handling operation	3		
			LOCUSH202A	Implement preventive measures on occupational safety and health of the logistics industry	3		
			LOCUSH204A	Safety procedures for fork-lift truck operation	9		
			LOCUSH206A	Implement code of safety for stacking cargoes	3		
LOCUSH208A	Implement vehicle transport and traffic safety in cargo yard	6					
LOCUSS202A	Understand dangerous goods and their characteristics	9					
6 Airfreight Delivery (Cargo) (LOAFDB2S)	2	Three years experience in logistics industry, of which not less than one year in airfreight/express cargo delivery work	LOAFCN201A	Conduct calculation of logistics related weights and measures, currencies and time zones	3	Written Test	\$550
			LOAFCT201A	Receive & deliver general air cargo	3		
			LOAFCT216A	Implement cargo loading/unloading procedures	6		
			LOAFCT218A	Implement procedures of receiving and delivering air cargo	3		
			LOAFCT219A	Arrange cargo to and from air cargo terminals	3		
			LOAFCT221A	Sort air cargo	3		
			LOCUCT201A	Handle temporary imports	3		
			LOCUCT202A	Use general loading and lifting equipment in the logistics industry	6		
			LOCUCT203A	Prepare operational records and data	3		
			LOCUSH201A	Implement safety procedures for manual handling operation	3		
			LOCUSH202A	Implement preventive measures on occupational safety and health of the logistics industry	3		
			LOCUSH204A	Safety procedures for fork-lift truck operation	9		
			LOCUSH205A	Implement Code of Practice for Loading of Vehicles	6		
LOCUSH206A	Implement code of safety for stacking cargoes	3					
LOCUSH208A	Implement vehicle transport and traffic safety in cargo yard	6					
LOCUSS202A	Understand dangerous goods and their characteristics	9					
7 Airfreight Delivery (Cargo Management) (LOAFDC3S)	3	Five years experience in logistics industry, of which not less than two years in airfreight/express cargo management	LOAFCT304A	Arrange documentations for cargo consolidation and coordinate air cargo consolidation	9	Written Test	\$550
			LOAFCT306A	Record air freight incidents	6		
			LOAFCT312A	Handle air freight cancellation procedures	3		
			LOAFCT313A	Verify that the air cargo complies with air cargo acceptance requirements	6		
			LOCUSH302A	Handle general industrial accidents	6		
			LOCUSH303A	Implement occupational safety and health management system for the logistics industry	12		
			LOCUSH305A	Implement transport and storage management safety measures for dangerous goods	9		
			LOCUSH306A	Act on requirements for logistics device and equipment maintenance	6		

Air Freight and Express

Cluster - Title and Code	QF Level	Years of Working Experience and Relevant Experience	UoC Code	UoC Name	QF Credit	Assessment Method	Assessment Fee
8 Airfreight Delivery (Coordinate Consolidation) (LOAFDD3S)	3	Five years experience in logistics industry, of which not less than two years in airfreight/express coordinate consolidation	LOAFCT301A	Coordinate air cargo consolidation	6	Written Test	\$550
			LOAFCT303A	Plan air cargo consolidation	9		
			LOAFCT305A	Coordinate deployment of aircraft unit load device	6		
			LOAFCT307A	Deploy aircraft unit load device	3		
			LOCUSH302A	Handle general industrial accidents	6		
			LOCUSH303A	Implement occupational safety and health management system for the logistics industry	12		
			LOCUSH305A	Implement transport and storage management safety measures for dangerous goods	9		
			LOCUSH306A	Act on requirements for logistics device and equipment maintenance	6		
9 Airfreight Delivery (Special Cargo) (LOAFDE3S)	3	Five years experience in logistics industry, of which not less than two years in airfreight/express special cargo delivery work	LOAFCT308A	Deliver and receive dangerous goods	6	Written Test	\$550
			LOAFCT309A	Handle special air cargo	9		
			LOAFCT310A	Handle live animals and perishable goods	6		
			LOAFCT311A	Handle dutiable air cargo	3		
			LOCUCT202A	Use general loading and lifting equipment in the logistics industry	6		
			LOCUIE203A	Handle the documents for dangerous goods, prohibited articles and dutiable commodities	6		
			LOCUSH302A	Handle general industrial accidents	6		
			LOCUSH305A	Implement transport and storage management safety measures for dangerous goods	9		
			LOCUSH306A	Act on requirements for logistics device and equipment maintenance	6		
			LOCUSH402A	Conduct occupational safety and health supervision for the logistics industry	9		
10 Airfreight Delivery (Planning) (LOAFDF4S)	4	Six years experience in logistics industry, of which not less than three years in planning airfreight/express delivery	LOAFCT401A	Formulate aircraft load plan	9	Interview and written test	\$1,200
			LOAFCT402A	Calculate aircraft load trimming	9		
			LOAFCT403A	Coordinate air cargo loading/unloading	9		
			LOAFCT404A	Handle air freight discrepancies	3		
			LOCUCT401A	Coordinate point-to-point cargo transport connection	6		
			LOCUCT402A	Evaluate and calculate workload for cargo handling	6		
			LOCUSH303A	Implement occupational safety and health management system for the logistics industry	12		
11 Airfreight Import/Export Documents Handling (LOAFFA2S)	2	Three years experience in logistics industry, of which not less than one year in handling airfreight/express import/export documents	LOAFCN201A	Conduct calculation of logistics related weights and measures, currencies and time zones	3	Written Test	\$550
			LOCUEL101A	Apply all kinds of computerized freight document templates	3		
			LOCUIE201A	Handle procedures and documents for settlement of trading payment	9		
			LOCUIE202A	Verify the required proofs and documents according to freight needs	9		
			LOCUIE204A	Arrange for customs declaration	3		
			LOCUIE205A	Handle customs clearance procedures	6		
			LOCUIE206A	Handle import/export or re-export documents	3		
			LOCUSS202A	Understand dangerous goods and their characteristics	9		
12 Airfreight Documents Handling (LOAFGA2S)	2	Three years experience in logistics industry, of which not less than one year in handling airfreight/express documents	LOAFCN201A	Conduct calculation of logistics related weights and measures, currencies and time zones	3	Written Test	\$550
			LOAFEL202A	Check air freight shipper's letter of instruction	3		
			LOAFIE201A	Handle air freight import/export documents	3		
			LOAFIE202A	Compile air waybill	3		
			LOCUCN201A	Apply multimodal transport concept and knowledge	3		
			LOCUEL101A	Apply all kinds of computerized freight document templates	3		
			LOCUSS202A	Understand dangerous goods and their characteristics	9		

Air Freight and Express

Cluster - Title and Code	QF Level	Years of Working Experience and Relevant Experience	UoC Code	UoC Name	QF Credit	Assessment Method	Assessment Fee
13 Airfreight Electronic Documents Handling (LOAFIA2S)	2	Three years experience in logistics industry, of which not less than one year in handling airfreight electronic documents	LOAFCN201A	Conduct calculation of logistics related weights and measures, currencies and time zones	3	Written Test	\$550
			LOAFEL202A	Check air freight shipper's letter of instruction	3		
			LOCUCN201A	Apply multimodal transport concept and knowledge	3		
			LOCUEL101A	Apply all kinds of computerized freight document templates	3		
			LOCUEL202A	Handle electronic documents commonly used in the logistics industry	6		
			LOCUEL206A	Execute security work for electronic documents of the logistics industry	3		
			LOCUEL207A	Submit cargo manifests electronically	6		
			LOCUEL209A	Apply electronic devices on cargo identification	6		
14 Airfreight E-logistics (LOAFHA3S)	3	Five years experience in logistics industry, of which not less than two years in airfreight/express e-logistics work	LOAFEL301A	Apply air freight service web platform	6	Written Test	\$550
			LOCUEL302A	Conduct Electronic Data Interchange (EDI) in the industry and with customers	6		
			LOCUEL303A	Design different kinds of computerized freight documents	6		
			LOCUEL304A	Implement e-commerce procedures for the logistics industry	6		
15 Airfreight Dangerous Goods/Hazardous Substances Handling (LOAFKA2S)	2	Three years experience in logistics industry, of which not less than one year in handling dangerous goods/hazardous substances	LOCUCT206A	Identify and label explosive and dangerous goods	3	Written Test	\$550
			LOCUCT301A	Load and unload explosive and dangerous goods	3		
			LOCUCT302A	Handle dangerous goods/hazardous substances	3		
			LOCUSS204A	Understand dangerous goods and their characteristics	3		
			LOWHCT204A	Prepare for transport of dangerous goods	3		
16 Airfreight Sales and Promotion (LOAFCD3S)	3	Five years experience in logistics industry, of which not less than two years in airfreight sales and promotion work	LOAFSM302A	Handle air freight cargo space booking procedures	6	Written Test	\$550
			LOAFSM303A	Calculate contract air freight charges	6		
			LOAFSM306A	Handle enquiries on air freight rate	3		
			LOAFSM307A	Calculate commission and concession	6		
			LOCUSM301A	Present and explain proposals to customers	6		
			LOCUSM311A	Prepare sales proposals	6		
17 Airfreight Sales and Promotion (Express) (LOAFCE4S)	3	Five years experience in logistics industry, of which not less than two years in airfreight/express sales and promotion work	LOAFSM301A	Prepare express charges chart	6	Written Test	\$550
			LOAFSM304A	Prepare express package pick-up schedule	6		
			LOAFSM305A	Handle international express service booking	3		
			LOAFSM307A	Calculate commission and concession	6		
			LOCUSM301A	Present and explain proposals to customers	6		
			LOCUSM311A	Prepare sales proposals	6		
18 Airfreight Sales and Promotion (LOAFCF4S)	4	Six years experience in logistics industry, of which not less than two years in airfreight/express sales and promotion work	LOCUSM403A	Implement the overall marketing plan	9	Interview	\$890
			LOCUSM404A	Assess the overall marketing plan and performance indices	9		
			LOCUSM406A	Assess sales information of the industry	9		
			LOCUSM409A	Apply methods in marketing and promotion	6		
19 Cross-boarder Delivery (Express Cargo) (LOAFMA3S)	3	Five years experience in logistics industry, of which not less than two years in cross-boarder transportation work	LOAFCT301B	Coordinate air cargo consolidation	6	Written Test	\$550
			LOAFCT303B	Plan air cargo consolidation	6		
			LOAFCT304B	Arrange documentations for cargo consolidation and coordinate air cargo consolidation	6		
			LOAFCT305B	Coordinate deployment of aircraft unit load device	6		
			LOAFCT315B	Maintenance of handling courier and express cargo equipment	3		
20 Local Delivery (Express Cargo) (LOAFMB2S)	2	Three years experience in logistics industry, of which not less than one years in local transportation work	LOAFCT110B	Collect and deliver express items	6	Written Test	\$550
			LOAFCT227B	Measurement of courier and express cargo weight and dimensions	3		
			LOAFCT228B	Apply courier and express cargo concept and knowledge	3		
			LOAFCT229B	Conduct calculation of courier and express related weights and measures, currencies and time zones	3		
			LOAFCT231B	Warehouse and Storage arrangement of courier and express cargo	6		