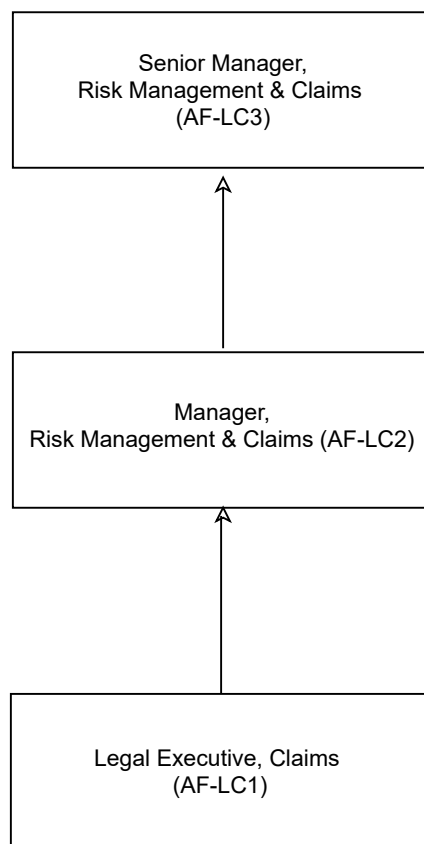


Progression Pathway for the Logistics Industry (Airfreight and Express)

Insurance, Legal Matters and Compliance (LC)



Insurance, Legal Matters & Compliance

Position	Senior Manager, Risk Management & Claims (AF-LC3)		
Duties	<ul style="list-style-type: none"> • Develop and implement risk management procedures • Implement, update, backup and manage the security relevant projects • Provide suggestions on the revision of policies and implementation methods to achieve the goals and objectives of related risk management, and ensure that the revisions comply with laws and regulations • Ensure to report to different associations on time • Work closely with the execution team to deal with emergencies in a professional and appropriate manner 		
	Core Competency	Code	Credit
	Formulate risk management plans	LOCULC601B	9
	Perform risk assessment of the transport process and compile reports	LOCULC501B	9
	Apply Alternate Dispute Resolution (ADR) to handle disputes	LOCULC510B	9
	Use arbitration to handle disputes	LOCULC511B	9
	Assess the total loss and calculate the claim amount	LOCULC502B	9
	Apply knowledge of business laws to prepare contracts	LOCULC503B	9
	Arrange for employee compensation insurance contract	LOCULC507B	6
	Arrange for public liability insurance contract	LOCULC508B	6
	Arrange for transport operator's liability insurance contract	LOCULC509B	9
	Arrange for aviation insurance contracts	LOAFLC501B	6
	Arrange for air cargo insurance contract	LOAFLC502B	9
	Arrange for air cargo liabilities insurance contract	LOAFLC503B	6
	Total Credits		96

Position	Manager, Risk Management & Claims (AF-LC2)		
Duties	<ul style="list-style-type: none"> • Manage the performance of logistics-related departments to ensure that their performance complies with risk management strategies, policies and procedures • Facilitate departments to strengthen compliance with regulations related to risk management • Familiar with the operational environment of the logistics industry including job requirements 		
	Core Competency	Code	Credit
	Implement risk management plans	LOCULC401B	6
	Amend insurance terms	LOCULC413B	6
	Compile claims report	LOCULC403B	6
	Handle employee compensation claims	LOCULC414B	6
	Handle public liability claims	LOCULC415B	6
	Handle transport operator's liability insurance claims	LOCULC407B	6
	Non-core Competency	Code	Credit
	Apply environmental protection laws and international conventions relevant to the logistics industry	LOCULC408B	3
	Apply occupational safety and health ordinances relevant to the logistics industry	LOCULC409B	6
	Apply the Prevention of Bribery Ordinance	LOCULC410B	3
	Understand intellectual property and avoid act of infringement	LOCULC411B	3
	Total Credits		51

Position	Legal Executive, Claims (AF-LC1)		
Duties	<ul style="list-style-type: none"> Assist work related to regulations and take follow-up actions Handle insurance claims and liability issues for damaged goods Familiar with the operational environment of the logistics industry including job requirements 		
	Core Competency	Code	Credit
	Apply basic principles of insurance law to handle insurance matters	LOCULC416B	6
	Handle claims for aircraft damage	LOAFLC401B	6
	Handle claims for air cargo damage	LOAFLC402B	6
	Handle claims for air cargo liability insurance	LOAFLC403B	6
	Verify insurance certificates and policies or related documents	LOCULC301B	6
	Non-core Competency	Code	Credit
	Apply labour legislations relevant to human resources management	LOCULC412B	6
	Total Credits		36