

**ACCREDITATION OF ACADEMIC AND VOCATIONAL
QUALIFICATIONS ORDINANCE (Cap. 592)**

NOTICE OF APPEAL

(Before completing this notice, please read the notes at the back of this notice)

I _____ the Appellant, at
the address of _____

(Telephone No.: _____ Fax No.: _____), appeal against the
decision of the *Accreditation Authority / Qualifications Register (QR) Authority on the

A copy of the notice of the decision dated _____ is at **Annex A**.

Date of receiving the notice of the decision _____.

The grounds of my appeal are stated below:

(Please use additional sheets if necessary)

The statement of the facts that I relied on is at **Annex B**.

Date: _____ Signature of Appellant: _____

* Please delete as appropriate

Note:

1. This notice is to be used by an operator, assessment agency or granting body who is aggrieved by the decisions of the Accreditation Authority or the Qualifications Register Authority under section 11 (1) of the Accreditation of Academic and Vocational Qualifications (AAVQ) Ordinance.
2. You are advised to read the AAVQ Ordinance and the AAVQ (Appeal) Rules before lodging this notice of appeal.
3. This notice must be completed in accordance with the directions specified in the notice and lodged with the Appeal Board under the AAVQ Ordinance in person or by post at the Further Education Division, Education Bureau, 7/F, East Wing, Central Government Offices, 2 Tim Mei Avenue, Tamar, Hong Kong within **30** days after the receipt of the decision under appeal.
4. A copy of the notice shall be served on the Accreditation Authority or the Qualifications Register Authority in person or by post on the day on which the notice is lodged with the Appeal Board.
5. The personal data in this notice of appeal and other documents provided by you will be used by the Appeal Board for purposes directly relating to your appeal.
6. You have the right to request access to or correction of personal data provided on this notice in accordance with the provisions of the Personal Data (Privacy) Ordinance. Such requests may be made in writing to the Secretary to the Appeal Board.