

Specification of Competency Standards
for the Logistics Industry
Unit of Competency

Functional Area - Planning and Design of Logistics Solutions

Title	Co-ordinate freight transport arrangement
Code	LOCUPD306B
Range	This unit of competency is applicable to logistics service providers. Practitioners should be capable of applying routine procedures and regulatory requirements to organise the international freight transport.
Level	3
Credit	3 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Knowledge of international freight transport</p> <ul style="list-style-type: none"> • Understand the operations of transport and logistics related industries • Understand relevant regulatory requirements • Understand company policy and procedures • Understand the customer requirement and market practice • Understand the trade rules and regulations and different modes of transportation • Know about the principles of international freight transport <p>2. Confirm customers' requirements</p> <ul style="list-style-type: none"> • Confirm customers' requirements for the cargo movement in terms of estimated budget for transaction, goods nature, country of origin/destination, and collection/delivery timescales • Undertake decisions on suitable routes and transport modes <p>3. Organise arrangement of freight transport</p> <ul style="list-style-type: none"> • Confirm standards, codes, and regulatory requirements for freight transport • Compare and define the cost efficient between different service providers • Plan work processes to meet agreed timelines • Match transport modes to delivery times, freight type, and customers' requirements • Check all selected service providers on their reliability and compliance • Where appropriate, make arrangements to consolidate freight • Compile reports on irregularity and corrective action in case of need • Provide cargo status after shipment effective until completion of the transaction or fulfilment of customers' need <p>4. Communicate with transport agents/carriers authorities</p> <ul style="list-style-type: none"> • Check freight documentation for accuracy and forward to appropriate shipping or air freight agents • Obtain confirmation of freight dispatch from carrier • Confirm arrival of cargo at port of entry • Confirm acceptance of freight documentation • Authorise payments • On-forward cargo from point of entry (if required)
Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> • Capable of mastering relevant knowledge of international freight transport; • Capable of confirming customers' requirements and organising freight arrangements; and

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	<ul style="list-style-type: none">• Capable of communicating with relevant transport agents/carriers
Remark	