

Specification of Competency Standards
for the Logistics Industry
Unit of Competency

Functional Area - Operations Management

Title	Handle basic warehouse and storage operations
Code	LOCUOM204B
Range	This unit of competency is applicable to logistics service providers. Practitioners should be capable of handle basic warehouse and storage knowledge and apply the knowledge on handling general cargo operations tasks in warehouse.
Level	2
Credit	3 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Possess the basic knowledge of warehouse and storage operations</p> <ul style="list-style-type: none"> • Have basic warehousing knowledge, including: <ul style="list-style-type: none"> ○ Understand general warehousing knowledge and process ○ Understand characteristics and limitations of different terminal, warehouse and logistics centre ○ Understand characteristics and limitations of different vehicle/truck types ○ Understand characteristics of different goods ○ Understand requirements of different customers ○ Understand cargo handling • Understand the responsibilities for terminal, warehouse and logistics centre operations and their agents when handling containers and cargoes • Understand operation process and resource allocation evaluation • Understand the operation in origin, transit hub/place and destination • Possess knowledge of hazardous materials handling, including: <ul style="list-style-type: none"> ○ Classification of DG ○ The characteristics of different DG ○ Signs and labels required for different DG ○ Complete the DG handling training specified by the law • Understand the responsibilities of terminals, warehouses and logistics centre operations and their agents during the transportation of DG • Understand general handling procedures, inspection procedures, documents and special circumstances arrangements for DG • Understand general loading and unloading procedures, inspection procedures, documents and special arrangements for containers and cargoes • Possess the knowledge of containers and cargo, including: <ul style="list-style-type: none"> ○ Classification and characteristics of container cargo ○ Different container and cargo handling arrangements • Understand professional knowledge of occupational safety and health, including: <ul style="list-style-type: none"> ○ Cargo storage and stacking safety rules ○ Safety operating procedures • Having various certificates issued by government-approved organisations, such as engineering supervisor safety training certificate, basic DG handling certificate and shipboard cargo handling basic safety training certificate <p>2. Apply the knowledge on handling general cargo operations tasks in warehouse.</p> <ul style="list-style-type: none"> • Handle container and cargo loading/unloading operations, cargo inspection and document arrangement, etc. • Assist in handling the handling, inspection and document arrangement of DG • Carry out the stacking and storage of goods in accordance with work procedures or instructions from site management personnel

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Assessment Criteria	The integrated outcome requirement of this unit of competency is: <ul style="list-style-type: none">• Capable of applying basic knowledge of warehouse and storage on handling general cargo operations tasks in warehouse.
Remark	