

Specification of Competency Standards
for the Logistics Industry
Unit of Competency

Functional Area - Cargo Transport and Handling

Title	Handle cargo transfers
Code	LOCUCT307B
Range	This unit of competency is applicable to logistics service providers. Practitioners should be capable of applying knowledge of cargo transfer to co-ordinate cargo transfer activities. All activities should be performed with reference to relevant safety regulations (e.g., Occupational Safety and Health Ordinance Cap. 509 and subsidiary regulations), workplace requirements, and operating procedures.
Level	3
Credit	3 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Knowledge of cargo transfer</p> <ul style="list-style-type: none"> • Know about the principles of cargo transfer • Know about relevant regulatory requirements • Understand workplace policy and procedures <p>2. Prepare for load transfer</p> <ul style="list-style-type: none"> • Determine load characteristics to identify handling equipment and requirements • Identify load locations and determine appropriate transfer modes • Establish load transfer paths • Prepare working area • Assemble safety equipment and other personal protective equipment • Calculate the working load limit (WLL) and safe working load (SWL) of lifting equipment • Identify safe working order for transfer with reference to lifting equipment and requirements • Report unsafe equipment to relevant personnel <p>3. Transfer cargo</p> <ul style="list-style-type: none"> • Secure cargo using appropriate devices • Safely lift and shift load • Transfer load ensuring no damage to machinery/cargo or injury to personnel <p>4. Complete transfer</p> <ul style="list-style-type: none"> • Release securing arrangements and ensure no machinery/cargo damage or personal injury • Complete documentation and cargo damage reports • Return work area to normal working condition and return equipment to store
Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> • Capable of identifying load characteristics to determine work requirements; and • Capable of transferring load in safe and efficient manner
Remark	