

Specification of Competency Standards
for the Logistics Industry
Unit of Competency

Functional Area - Import/Export Documentation

Title	Obtain license for freight operation and make relevant administrative arrangement
Code	LOCUCN204B
Range	This unit of competency is applicable to logistics service providers. Practitioners should be capable of applying license for freight operations and making relevant administrative arrangements (e.g., Import and Export Ordinance Cap. 60 and its subsidiary regulations).
Level	2
Credit	6 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Possess basic knowledge about freight operating licenses</p> <ul style="list-style-type: none"> • Understand government requirements for establishing and operating a logistics company, such as registration of licenses, vehicles and ships • Know about the government departments related to logistics operations, such as Marine Department and Civil Aviation Department • Understand basic legislations and business requirements of Mainland China and regions involved • Understand the process, guideline, requirements, charges and source of information for license application • Understand the necessity and importance of operating license • Understand the application procedures for operating license <p>2. Obtain license for freight operation</p> <ul style="list-style-type: none"> • Handle issues related to local and overseas licenses and permits according to operational needs and requirements of the company: <ul style="list-style-type: none"> ○ Apply to organisations or departments concerned in writing ○ Complete application form obtained from organisations or departments concerned • Prepare necessary information, documents or files for submission to organisations or departments concerned • Inform organisations or departments concerned of any change in operational requirements according to instructions • Renew the license or permit before it expires • Obtain regularly information relevant to freight operating licenses and update information
Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> • Capable of mastering the arrangements for all kinds of licenses or permits necessary for the operations of the company; and • Capable of obtaining information relevant to freight operating licenses and updating information; and renewing the licenses or permits before they expire
Remark	This UoC is adopted from the Logistics UoC LOCUOM203A