

**Specification of Competency Standards**  
**for the Testing, Inspection and Certification Industry**  
**Unit of Competency**

Functional Area - Testing Operations

Title	Maintain laboratory/workplace fit for purpose
Code	105988L2
Range	This unit of competency (UoC) covers the abilities to perform general cleaning of work surfaces, cleaning and storage of equipment and keep laboratory stocks under direct supervision.
Level	2
Credit	1 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1.Possess knowledge of laboratory/workplace maintenance</p> <ul style="list-style-type: none"> <li>• Describe the established procedures for the cleaning of work preparation areas, materials and equipment.</li> <li>• Identify storage requirements for specific materials and equipment.</li> <li>• Describe the established procedures for minimisation and disposal of wastes.</li> <li>• Describe the established procedures for controlling laboratory stocks.</li> </ul> <p>2.Maintain laboratory/workplace fit for purpose</p> <ul style="list-style-type: none"> <li>• Clean work preparation areas using appropriate cleaning agents and equipment according to established procedures.</li> <li>• Collect and segregate wastes in accordance with established procedures.</li> <li>• Use appropriate agents and techniques to clean equipment.</li> <li>• Store clean equipment in the designated locations under appropriate storage conditions.</li> <li>• Check stocks of materials and equipment and maintain records of usage as directed.</li> <li>• Inform appropriate personnel of impending stock shortages to maintain adequate stock levels of material and equipment supply.</li> </ul> <p>3.Exhibit professionalism</p> <ul style="list-style-type: none"> <li>• Keep accurate and up-to-date records of material and equipment usage.</li> </ul>
Assessment Criteria	<p>The integrated outcome requirement of this UoC is the ability to:</p> <ul style="list-style-type: none"> <li>• maintain laboratory/workplace fit for purpose by following established procedures and guidelines to clean work areas and equipment and to check stocks of materials and equipment.</li> </ul>
Remark	