

Specification of Competency Standards of the Insurance Industry

Unit of Competency

Functional Area: Legal & Compliance

Title	Advise on insurance contracts
Code	105626L6
Range	This unit of competency is applicable to those who are responsible for advising on the contents of insurance contracts. It involves reviewing and assessing legal exposures of insurance contracts and improving insurance contracts to comply with relevant legal requirements and regulations.
Level	6
Credit	3 (for reference only)
Competency	<p>Performance Requirements</p> <ol style="list-style-type: none"> 1. Possess knowledge in legal aspects of insurance contracts <ul style="list-style-type: none"> • Fully aware of regulatory requirements in respect of the insurance industry, including all of the relevant ordinances and statutory regulations; guidance notes and circulars issued by the regulators; industry standards, guidelines and codes of practice issued by industry bodies • Possess in-depth knowledge of contract law • Comprehend corporate development policy • Understand insurance sales and distribution operations • Analyze legal exposures that different business units may face 2. Advise on insurance contracts <ul style="list-style-type: none"> • Review insurance contracts and related documents on a regular basis • Identify and assess respective legal exposures • Work with relevant units to improve insurance contracts • Work with relevant units to develop insurance contracts for new products 3. Ensure insurance contracts conform with legal requirements and regulations set forth by regulatory bodies <ul style="list-style-type: none"> • Evaluate legal exposures of relevant insurance documents regularly • Collaborate with relevant units on revision and development of insurance contracts.
Assessment Criteria	<p>The integral outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> • Able to assess legal exposures of insurance contracts and related documents • Able to review and improve insurance contracts • Able to develop insurance contracts for new products.
Remark	This unit of competency is also applicable to general insurers, life insurers and broker.