

Specification of Competency Standards
for the Fashion
Unit of Competency.

Functional Area - Quality System & Sustainability

Title	Maintain post-inspection quality records
Code	111639L3
Range	This Unit of Competency is applicable to practitioners who are required, after completing material or product quality inspections, to record post-inspection quality records and handle inspected representative samples according to the quality documentation system established by the organisation.
Level	3
Credit	3 (<i>For Reference Only</i>)
Competency	Performance Requirements 1. Knowledge in the subject area Be able to - state an understanding of the purpose of inputting post-inspection records and preserving samples within the quality documentation system established by the organisation - state knowledge of the procedures for completing quality record documentation within the established quality documentation system - state knowledge of the requirements and quantity for selecting inspected representative samples as inspection traceability records 2. Application and process Be able to - upon completion of inspection activities, follow the guidelines and procedures of the established quality documentation system to complete post-inspection records within the system - record inspection records according to established system requirements, data fields or formats - according to established requirements, collect, label and store and protect inspected representative samples - verify and decide whether inspection records and sample labels meet established requirements and provide traceability 3. Exhibit professionalism Be able to - input inspection records into the designated quality documentation system in a timely, accurate and complete manner
Assessment Criteria	The integrated outcome requirements of this UoC are the abilities to accomplish: - Upon completion of inspections, record post-inspection quality records and handle inspected representative samples according to the requirements of the established quality documentation system, and verify their completeness and conformity. - Handle, label and store and protect representative samples as required, and ensure their traceability.
Remark	