

Specification of Competency Standards
for the Fashion
Unit of Competency.

Functional Area - Quality System & Sustainability

Title	Review compliance audit results
Code	111618L4
Range	Report compliance audit results to communicate the findings of investigation with necessary follow-up actions for a fashion business. This applies to individuals who are required to review and finalise audit results and to prepare an audit report to guide management decisions.
Level	4
Credit	3 (<i>For Reference Only</i>)
Competency	Performance Requirements 1. Knowledge in the subject area Be able to: • identify the common procedures and auditors' roles and responsibilities in audit reporting in the fashion industry • explain the differences between symptoms and causes of problems • familiarise with the terminology and structure of different types of audit reports (e.g. internal or external) • understand the reporting techniques and use of audit evidence in supporting conclusions • understand how to evaluate and report audit evidence for severity and risk of the non compliance issues observed 2. Application and process Be able to • confirm the audit objectives have been accomplished within the audit scope in accordance with the audit plan • evaluate the judgments made on the extent of non-compliance and prioritise non compliance issues observed for severity and risk • support or explain each problem area with objective evidence • prepare audit conclusions and necessary follow-up actions (e.g., recommendations for corrective actions) • compile the audit report in the required format and distribute it to designated personnel 3. Exhibit professionalism Be able to • produce reports that are complete, correct, concise, clear, categorised and confirmable • exercise caution when asked to provide solutions to avoid any possible conflict of interest • provide practical improvement recommendations for management decision making
Assessment Criteria	The integrated outcome requirements of this UoC are the abilities to accomplish: • Compilation of a compliance audit report for a fashion business which is timely, accurate and complete, and which clearly concludes the extent of non-compliance and provides information to guide management decisions.

Remark	This is an updated version of Competency Unit 108252L4
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