

**Specification of Competency Standards**  
**for the Arboriculture & Horticulture Industry**  
**Unit of Competency**

Functional Area - Planting, Caring and Management of Plants

Title	Supervise tree maintenance operations
Code	109096L3
Range	This unit of competency is applicable to supervisors who are engaged in tree maintenance operations in the arboriculture and horticulture industry. Practitioners should be capable of supervising and guiding staff to carry out tree maintenance operations according to the requirements of the work plans, as well as adjusting the work schedule in a timely manner, ensuring that the tree maintenance operations meet the quality objectives and safety standards.
Level	3
Credit	4 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Possess knowledge related to supervising tree maintenance operations</p> <ul style="list-style-type: none"> <li>• Comprehend the tree maintenance work plans of the organisation</li> <li>• Comprehend the working principles, proper use and maintenance methods of related tools and machinery</li> <li>• Comprehend the established procedures of tree maintenance operations and the related technical requirements</li> <li>• Comprehend the techniques and knowledge of inspecting the conditions of the health and structure of trees</li> <li>• Comprehend various tree maintenance measures, such as setting up tree support systems and carrying out general maintenance procedures</li> <li>• Comprehend the quality objectives of tree maintenance operations and the related safety measures</li> <li>• Comprehend the qualification requirements of the staff, and the use and safety specifications of the personal protective equipment</li> <li>• Comprehend the practical arrangements for implementing temporary traffic measures</li> </ul> <p>2. Supervise tree maintenance operations</p> <ul style="list-style-type: none"> <li>• Explain the objectives, working procedures and points to note of the tree maintenance work plans to the staff</li> <li>• Arrange the jobs of the staff and allocate relevant tools to facilitate the tree maintenance operations</li> <li>• Guide staff to put on suitable personal protective equipment and conduct pre-work safety checks</li> <li>• Arrange staff to fence off the work areas and assist in implementing temporary traffic measures</li> <li>• Supervise staff to carry out tree maintenance operations, ensuring that each process meets the quality objectives and safety standards</li> <li>• Guide staff to implement various tree maintenance measures, such as installing tree support systems and carrying out general maintenance procedures</li> <li>• Adjust the tree maintenance measures according to the work plans with regard to the changes of the structure and health conditions of the trees</li> <li>• Inspect the work sites and record the work progress, as well as adjust the work schedule and report to superiors in a timely manner</li> </ul>
Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> <li>• Able to supervise staff to carry out tree maintenance operations in accordance with the established codes of practice and safety guidelines;</li> </ul>

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	<ul style="list-style-type: none"><li>• Able to arrange the jobs of staff appropriately and allocate the required tools for them to carry out the tree maintenance operations;</li><li>• Able to supervise staff to properly complete the various processes and safety measures of the tree maintenance operations in accordance with the requirements of the work plans, so as to ensure that the operations meet the quality objectives and safety standards; and</li><li>• Able to adjust the work schedule in a timely manner to ensure that the tree maintenance operations can be completed on schedule.</li></ul>
Remark	