

Specification of Competency Standards
for the Arboriculture & Horticulture Industry
Unit of Competency

Functional Area - Arboriculture and Horticulture Project Administration and Management

Title	Allocate project resources
Code	109036L4
Range	This unit of competency is applicable to managers who are engaged in project management in arboricultural and horticultural organisations. Practitioners should be capable of mastering the resource allocation of the organisation, and effectively coordinating and allocating resources such as manpower, materials and machinery according to the needs of different projects of the organisation to ensure that all projects proceed as scheduled.
Level	4
Credit	3 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Possess knowledge of project resource allocation</p> <ul style="list-style-type: none"> • Comprehend the contents of project plans • Comprehend the status and procedures of resource allocation of the organisation • Comprehend the knowledge and application of works project management <p>2. Allocate project resources</p> <ul style="list-style-type: none"> • Plan the manpower, materials, tools, machinery and other resources required for the projects according to the project plans • Allocate resources related to the projects to ensure that the projects proceed as scheduled • Review the different ongoing projects of the organisation to achieve the most effective use and arrangement of resources <p>3. Exhibit professionalism</p> <ul style="list-style-type: none"> • Plan the utilisation of resources in a systematic and well-planned manner according to the needs of different projects to ensure that the organisation's resources are allocated effectively
Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> • Able to plan the resources required for the projects; and • Able to coordinate resource allocation and deployment between different works projects of the organisation to ensure that all projects proceed as scheduled.
Remark	