

Specification of Competency Standards for the Watch & Clock Industry

Unit of Competency

1. Title	Master the Assembling Management of a Complete Watch
2. Code	WCZZHM304A
3. Level	3
4. Credit	5
5. Competency	<p align="center"><u>Performance Requirements</u></p> <p>5.1 Know about the layout of an assembling workshop of Complete Watches</p> <ul style="list-style-type: none"> ◆ Know about the importance of the location arrangement of different departments inside the workshop ◆ Understand the relationship between the assembling workshop and other divisions in the work process ◆ Master the plane layout of an assembling workshop of Complete Watches <p>5.2 Master the quantity control for defective watches and substandard products</p> <ul style="list-style-type: none"> ◆ Know about the methods of production management ◆ Master the efficiency control for the production of Complete Watches <ul style="list-style-type: none"> • Quantity of qualified products and the estimated production quantity • Method to reduce the quantities of substandard products and defective products • Arrange and budget the quantity of spare parts

	<p>5.3 Master the inventory control of the production line</p> <ul style="list-style-type: none"> ◆ Master the budgeting of routine circulation quantity of products of the production department ◆ Know about the importance of coordination between product circulation quantity and other departments inside the workshop ◆ Master the budgeting of production cycle of a production line ◆ Master the inventory control of a production line <p>5.4 Master the assembling management of a Complete Watch</p> <ul style="list-style-type: none"> ◆ Capable of managing the process flow in the assembling of Complete Watches according to production requirements through the effective employment of production control methods.
6. Range	In the Assembling/Manufacturing Department of Timepiece factories, capable of effectively managing the production flow of Complete Watches according to the production requirement, including the control of the quantity of substandard products and inventory.
7. Assessment Criteria	The integrated outcome requirements of this unit of competency are: (i) Capable of managing the process flow in the assembling of Complete Watches according to the production requirement through the effective employment of production management method.
8. Remarks	The credit value of this unit of competency is set on the presumption that the learners already have knowledge about Timepiece workshop.