

Property Management – Specification of Competency Standards

Unit of Competency

Functional Area : Management of the Property Environment (Control on Private Road, Cleanliness and Environmental Protection)

1. Name	Carry out basic cleaning work of a building	
2. Code	PMZZEM104A	
3. Range	Cleaning work of common types of buildings	
4. Level	1	
5. Credit	1.5	
6. Competency	<u>Performance Requirement</u>	
	6.1 Knowledge	<ul style="list-style-type: none">● Know the basic concept of cleanliness and protection of the environment● Know the basic steps of cleaning and clearing and the use of supplementary instruments● Pay attention to clearance of drains and ponding of water at low-lying area
	6.2 Cleaning duties	<ul style="list-style-type: none">● Can carry out basic cleaning work, remove garbage and clear stagnant water according to planned schedule
7. Assessment Guidelines	The integral outcome requirements are: Can understand basic concepts of cleaning and environmental protection and carry out basic cleaning duties correctly according to schedule	
8. Remarks		