

Property Management – Specification of Competency Standards

Unit of Competency

Functional Area : Building Repair and Maintenance (Daily and Periodic Maintenance)

1. Name	Plan and manage on repair and maintenance works of a building	
2. Code	PMZZBM501A	
3. Range	Daily and periodic repair and maintenance works of common types of buildings, mainly on planning the overall repair and maintenance standard	
4. Level	5	
5. Credit	9	
6. Competency	<u>Performance Requirement</u>	
	6.1 Management planning on repair and maintenance	<ul style="list-style-type: none">● Capable of inspecting regularly the overall standard of repair and maintenance of a building● Capable of ensuring that all building facilities are installed, supplied, connected and used in accordance with related legislations and technical requirements● Capable of ensuring that the repair and maintenance of all building facilities and ancilliary installations are carried out in accordance with relevant legislation and code of practices● Capable of effectively controlling expenses on repair and maintenance and keep it within budget
7. Assessment Guidelines	The integral outcome requirements are: Capable of applying relevant legislation and technical requirements to plan on management of building repair and maintenance, and to effectively control repair and maintenance expenses	
8. Remarks	Building facilities include ventilation systems, fire services system, plumbing and drainage systems, electrical services systems, air-conditioning systems, public address system and facilities for the disabled	