

Property Management – Specification of Competency Standards

Unit of Competency

**Functional Area : Building Repair and Maintenance
(Daily and Periodic Maintenance)**

1. Name	Organize repair and maintenance work of a building	
2. Code	PMZZBM301A	
3. Range	Daily and periodic repair and maintenance works of common types of buildings, mainly on arrangement of inspections and repair and maintenance matters	
4. Level	3	
5. Credit	3	
6. Competency	<u>Performance Requirement</u>	
	6.1 Organize repair and maintenance works	<ul style="list-style-type: none">● Can assign inspection works on common parts and common facilities of a building, and to arrange repair and replacement works● Can provide suggestions on repair methods (both repair and replacement) to superiors
7. Assessment Guidelines	The integral outcome requirements are: Can effectively and systematically organize inspections, repair and replacement works, and to provide improvement suggestions to superiors	
8. Remarks		